# ARTIST-IN-SCHOOL SCHEME (AISS) MID-TERM REPORT

The Mid-Term Report is to be submitted by schools at the mid-point of the project. Please refer to the Letter of Agreement for the date the report is to be submitted.

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| **School Name:**[If applicable] If this is a **combined-schools project**, please list partner schools here: |
| **Project Title:** |
| **Name of Artist/ Arts Group:** [If applicable] Please indicate name of Assistant(s): |
| **Project Duration:** *E.g. March 2025 to November 2026* |
| **Details of Sessions (Students)**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **No.** | **Target Profile** | **No. of Students** | **No. of Sessions**  | **Length of Each Session**  | **Frequency of Sessions** | **Project Period** |
|  | ***E.g.*** | *3 classes of Year 3 Art Students*  | *25* | *20 sessions* | *1 hour* | *Weekly*  | *Feb – June 2025* |
| **Year 1** | **1** |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |

**Details of Sessions (Teachers)****Number of sessions and duration of each session:****[Year 2]** Please indicate if there are any changes to the **details of the sessions** (e.g. no. of sessions) in Year 2 of the project from what was submitted at application.[ ]  No changeIf there are changes, please indicate the changes and reasons for the changes:  |
| **Participation in Project** |
| What was the total number of participants in Year 1? 1. Students:
2. Teachers:
3. Others (E.g. parents etc.):

If number of students/ teachers is less than what is indicated in the Letter of Agreement, do outline the reasons for the reduction. Please also state if learning objectives were/ were not impacted:**[Year 2]** Please indicate if there are any changes to the **participation numbers** (i.e. no. of students/ teachers) in Year 2 of the project from what was submitted at application.[ ]  No changeIf there are changes, please indicate the changes and reasons for the changes:  |

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| **Project Expenditure** |
| Please list a breakdown of the cost incurred for this project for Manpower and Material costs. Do add on rows as needed. Examples are included for your reference. **Do highlight unexpected costs incurred, if any.****Please do not remove or replace the table.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Year 1** | **Manpower costs** (e.g. artist, assistant) | Artist fees per hour | No. of contact hours | Total cost |
|  |  |  |  |
|  |  |  |  |
| **Total manpower costs** |  |
|  |
| **Material costs** (e.g. clay, paint, oil pastels, rental of instruments) | Unit Price | Quantity | Total cost |
|  |  |  |  |
|  |  |  |  |
| **Total material costs** |  |
|  |
| **[Year 1] Total Project Cost (Manpower costs + Material costs)** |  |

If total number of **artist contact hours/ sessions** is less than what is indicated in the school’s application, do outline the reasons for the reduction. Please also state if learning objectives were/ were not impacted:**[Year 2]** Please indicate if there are any changes to the **project cost** (e.g. manpower or material costs) in Year 2 of the project from what was submitted at application.[ ]  No changeIf there are changes, please indicate the changes and reasons for the changes:  |

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| **Submitted by:**  |
| **Designation:**  |
| **Mobile No.:**  |
| **Email:**  |
| **School Leader’s name and signature:** |